



ZAIN JAVED

Project Manager

PROFILE

A Proven Project Manager who loves to work Under Pressure and Solve Complex Problems with an ability to leverage an eye for detail, ensuring success and quality. Strong believer of Kaizen.

CONTACT

PHONE:
[0092-3216771152](tel:0092-3216771152)



WEBSITE:
www.zainahmadjaved.com

EMAIL:
zajaved@protonmail.com
zi5416311@gmail.com
zainahmedjaved@gmail.com

EDUCATION

Comsats University Islamabad

2015 - 2019

Bachelor of Electrical Engineering, with numerous Engineering Projects related to problems in the Engineering World.

Lahore Grammar School

1998 - 2014

Preschool to A Levels.

Developed diverse skills in Project Management, Business Development, Fund Raising, Effective Communication, Teamwork and much more.

WORK EXPERIENCE

Descon Engineering Energy Auditor

Aug 2019- to Date

Preparator of ISO 500001, Power Analyst, Feasibility Design, Risk Analysis, Relationship Building, Teamwork.

Prosigns, Lahore Sr. Project Manager

May 2020-October 2020

Scope Definition, Resource and Execution Planning, Time & Cost Estimation, Product Development, Client Satisfaction.

INFOCOM Technologies Sales Engineer

January 2019-August 2019

Procurement, Testing, Commissioning of Computers, Servers and Accessories.

Leads School System IT Administrator

July 2015-July 2018

Payroll Generation, Fee Bill Generation, Even Management, Social Media Management, Curriculum Design and Examination Control, Supply Chain Management, Teacher Evaluation and Technical Support

SKILLS

